

b.

Texas Annual Insurance Tax Report - Supplement

(Independently Procured Insurance)

d. Filing period

e.

a. T Code ■ 71240

c. Taxpayer number ■	Taxpayer name
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This supplement cannot be processed without the report (Form 25-103).

• Type or print.

1. Policy number ■	2. Name of insurer ■	
3. Gross premium charged (Whole dollars only) ■ \$	4. Premium allocated to Texas (Whole dollars only) ■ \$	5. Effective date of policy ■
6. Type of insurance ■		

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You have certain rights under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you. Contact us at the address or phone number listed on the report.

Total premiums allocated to Texas for this page only. (Forward to Form 25-103, Item 1)	\$
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**Instructions for Completing the
Texas Annual Insurance Tax Report - *Supplement***
(Independently Procured Insurance)

GENERAL INSTRUCTIONS:

- To report more than six policies, please use additional supplement forms.
- TYPE or PRINT.
- Do not write in shaded areas.
- Forward the taxable Texas premium totals for all supplement forms to Form 25-103, Item 1.

SPECIFIC INSTRUCTIONS:

- Item 1 - Policy number.** Enter the unique identification number assigned to a policy, contract, binder or other evidence of coverage.
- Item 2 - Name of Insurer.** Enter the exact name of the insurance company that is providing coverage as it appears on the policy, contract, binder or other evidence of coverage.
- Item 3 - Gross Premium Charged.** Enter the total amount of premium charged by the insurer for the coverage provided under the policy, regardless of the location of the risks being insured under the policy.
- Item 4 - Premium allocated to Texas.** Enter the amount of premium attributable to the risks or exposures located in Texas. The premium for a multi-state policy should be allocated or apportioned using one of the following apportionment standards:
- percentage of physical assets in Texas;
 - percentage of payroll that applies to employees who are located or conducted business in Texas;
 - percentage of sales in Texas;
 - percentage of time that the insured's conduct or property is exposed to coverage in Texas; or
 - any other method of equitable apportionment that is adequately described (attach a separate sheet).
- Item 5 - Effective Date of Policy.** Enter the date on which the insurance was procured, continued or renewed. Endorsements and audits on independently procured insurance policies must be reported based on the effective date of the endorsement or audit, not the date of the original policy.
- Item 6 - Type of Insurance.** Enter the specific type of insurance provided under the policy, for example, accidental death and dismemberment; corporate-owned life insurance; earthquake; errors and omissions; flood; general liability; professional liability; etc.